

The Promise

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

Helping People. Changing Lives.



Community Action Partnership
of San Bernardino County

696 S. Tippecanoe Ave. San Bernardino, CA 92415
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(ARRA) American Recovery and Reinvestment Act - Stimulus \$\$\$\$ In Action

ARRA Summary Report

November 16, 2010

The American Recovery & Reinvestment Act of 2009, was an unprecedented effort to jump-start our economy, create or save millions of jobs, and address the economic challenges we face today.

CAPSBC was awarded \$4.1 million in ARRA Community Service Block Grant funding; the largest influx of federal dollars in our 45-year history!

With this funding, we have accomplished many great things for our community. These accomplishments could not have been achieved without the efforts of each and every employee in the CAPSBC organization.

This report summarizes the programs and services that were funded through ARRA/CSBG, and the overall impact for San Bernardino County.



Helping People. Changing Lives.



Nancy Ruth White
CAPSBC Board



Patricia L. Nickols
CAPSBC CEO

On behalf of the Board of Directors and staff of Community Action Partnership of San Bernardino County (CAPSBC), we are pleased to present this Final Report of the American Recovery and Reinvestment Act Community Services Block Grant Local Plan. The Local Plan, developed in the spring of 2009, outlined how CAPSBC intended to deliver services to the low- and moderate-income citizens of San Bernardino County with a special, one-time investment of \$4,176,902 in Stimulus Funding. The Final Report highlights the process CAPSBC used to allocate funding, and the results that have been realized as a result of the investment.

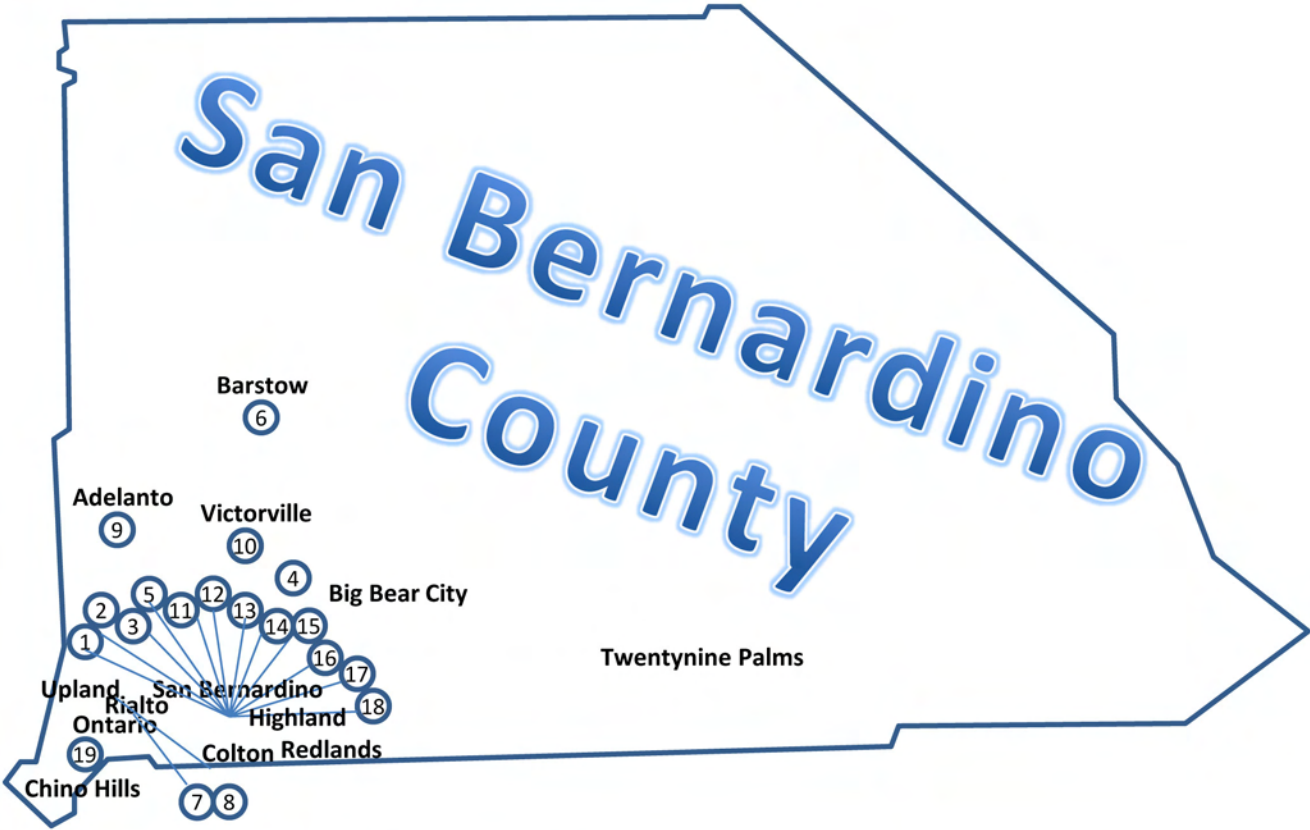
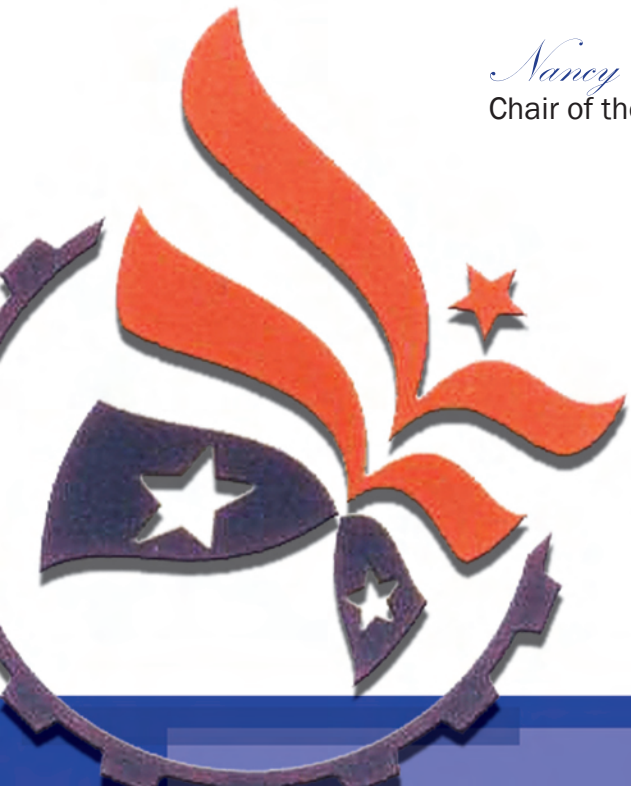
During the past 18-months, CAPSBC has planned and implemented projects countywide in three primary program areas. The program areas are Asset Development, Youth Training and Employment and Expansion of the Food Network. Four (4) CAPSBC projects and twenty-two (22) delegate agency projects were operated during the program contract period, delivering services throughout the county, creating or retaining jobs in the agencies that operated the programs, and helping improve lives.

We hope you enjoy this ARRA CSBG Local Plan Final Report and take the opportunity to inform yourself and others about how “the Stimulus” worked in San Bernardino County.

Sincerely,

Nancy Ruth White
Chair of the Board of Directors

Patricia L. Nickols
Chief Executive Officer



Final Tally of Economic Impact

- 10,921 Unduplicated Clients Served
- 90 Jobs Created or Retained
- \$4,176,902 ARRA CSBG Funds Expended

| Site Location # on map | Agency | Amount | Jobs | Site Location # on map | Agency | Amount | Jobs |
|------------------------------|--|--------------|------|---------------------------|--|-----------|------|
| ① | Arrowhead United Way | \$ 60,000 | 2 | ⑫ | CSUSBF -YES | \$ 60,000 | 4 |
| ② | Inland Empire Women's Business Center | \$ 59,100 | 2 | ⑬ | Center For Employment Training | \$ 59,996 | 1 |
| ③ | Time for Change Foundation | \$ 52,249 | 3 | ⑭ | Young Visionaries Youth Leadership Academy | \$ 60,000 | 5 |
| ④ | Hearts and Lives | \$ 37,529 | 3 | ⑮ | Priscilla's Helping Hands | \$ 61,063 | 4 |
| ⑤ | Catholic Charities | \$ 70,000 | 5 | ⑯ | Youth Action Project | \$ 59,932 | 3 |
| ⑥ | Desert Manna Food | \$ 58,742 | 2 | ⑰ | CSUSBF - Re-entry | \$ 59,422 | 3 |
| ⑦ | House of Prayer Gospel Outreach Ministries | \$ 90,000 | 2 | ⑱ | PAL Center | \$ 76,128 | 3 |
| ⑧ | Greater Faith Grace Bible Church | \$ 64,420 | 8 | ⑲ | Black Voice Foundation | \$ 59,200 | 2 |
| ⑨ | Inland Agency Food | \$ 73,563 | 2 | ⑳ | Inland Agency Youth | \$ 39,353 | 3 |
| ⑩ | High Desert Domestic Violence Program | \$ 57,000 | 1 | ㉑ | Desert Manna Youth | \$ 60,000 | 3 |
| ⑪ | Westside Community Services Center | \$ 60,000 | 3 | ㉒ | Life Changing Mentor Program | \$ 60,000 | 7 |
| Agency | | Amount | Jobs | | | | |
| Community Action Partnership | | \$ 2,839,205 | 19 | | | | |



Westside Community Services Center

1505 W. Highland Ave.
San Bernardino, CA 92411
909-384-5428

Bread for Life

This project expanded the emergency food distribution of the Westside Community Services Center Bread for Life program. The addition of a new freezer and increase in food donations allowed the program to accommodate the nearly four-fold increase in emergency food requests.

CSBG ARRA Funding: \$60,000

Jobs Created/Retained At Agency: 3

Six hundred thirty-seven (637) unduplicated families were provided food boxes over the course of the contract.

Life Changing Mentor Program

1801 East E Street
Ontario, CA 91764
909-986-4771

Life Changing Mentor Program

This project trained qualified community members to be mentors to the children of incarcerated parents.

CSBG ARRA Funding: \$60,000

Jobs Created/Retained At Agency: 7

60 Mentors were recruited and trained. Nine (9) mentors completed the Mentorship Training Program and are being paired with Mentees.



Executive Summary

Community Action Partnership of San Bernardino County (CAPSBC) received an allocation of \$4,176,902 from the American Recovery and Reinvestment Act Community Services Block Grant (ARRA CSBG). This one-time investment was awarded to CAPSBC, contingent on the development of a Local Plan, to assist the low-income citizens of San Bernardino County who were struggling to maintain employment, food and shelter for themselves and their families during the worst economic downturn experienced in the United States since the Great Depression.

This one-time investment was awarded to CAPSBC... to help families during the worst economic downturn experienced in the United States since the Great Depression.

In May 2009, CAPSBC finalized the Local Plan, which outlined how the agency would expend the full allocation of \$4.176 million and how many jobs were to be created or retained as result of the one-time funding. The Local Plan called for a combination of the expansion of existing internal programs, the addition of new programs, and a community collaboration working through local non-profit agencies, school districts and faith-based organizations to serve the entire county.

In the summer of 2009, CAPSBC implemented a request for proposal process that resulted in twenty-two (22) projects being selected to participate in the ARRA CSBG Delegate Agency Program, at a total cost of \$1.3 million. Selected projects served eligible clients in one of three program areas: Asset Development, Youth Training and Employment, and Food Network Expansion. Agencies selected for the program were subjected to ARRA Risk Assessment, which determined each agency's organizational capacity to meet the programmatic and fiscal transparency requirements of ARRA CSBG.

Delegate Agency projects operated from December 1, 2009 to September 30, 2010, and agencies reported expenditure and programmatic progress on a monthly basis. Job creation and retention data was also reported quarterly.

CAPSBC also enhanced its organizational capacity, adding staff members strategically throughout the organization so that CAPSBC services could be offered to clients in distant locations that served to reduce the travel burden for many residents. The added staff also made it possible for CAPSBC to enhance the food distribution network, introduce the highly successful back pack project, and strengthen the asset development component.

This report presents data about the successful implementation of the ARRA CSBG Local Plan in San Bernardino County.

The American Recovery and Reinvestment Act (ARRA) became law in February 2009 with great fanfare. It was an unprecedented effort to jumpstart the economy, save and create millions of jobs, and put a down payment on addressing long-neglected challenges so the country can thrive in the 21st century. The \$787 billion package provided direct funding to states as well as to the majority of federal agencies to support programs that would have the greatest positive impact on local communities. The federal Office of Community Services, which operates the Community Services Block Grant (“CSBG”) program, received ARRA funding that it allocated to the states according to a population formula. Each state then allocated its share to local community action agencies, also according to a population formula. CAPSBC received an allocation of \$4,176,902, contingent on the development, submission and approval of a Local Plan that described in detail how the funding would be spent, how many people would be served and how many jobs were to be created or retained as result of the one-time funding.

It was an unprecedented effort to jumpstart the economy, save and create millions of jobs, and put a down payment on addressing long-neglected challenges...

In March 2009, Community Action Partnership of San Bernardino County (CAPSBC) initiated the process of developing the Local Plan. CAPSBC Management Team members brainstormed ideas, discussed alternatives, examined challenges the agency would face and explored opportunities that could provide the

greatest benefit to the population served by the agency. Six weeks of planning led to a Local Plan, reviewed and approved by the Community Action Board of Directors, which would expend the full allocation of \$4.176 million. The Local Plan called for a combination of the expansion of existing internal programs, the addition of new programs, and a community collaboration working through local non-profit agencies, school districts and faith-based organizations to deliver services to as wide a geographic area of the county as feasible.

In order to identify local partners, CAPSBC implemented a request for proposal process that allowed local entities to apply for funding. Eligible applicants could propose projects in one of three program areas: Asset Development, Youth Training and Employment, and Food Network Expansion. This process resulted in CAPSBC receiving forty-three (43) grant applications. A panel of reviewers rated and scored each application, and recommended twenty-two (22) projects at a total cost of \$1.3 million to the Board of Directors for selection to the ARRA CSBG Delegate Agency Program. Final contract approval was contingent on the selected agencies passing the ARRA Risk Assessment, which determined each agency’s organizational capacity to meet the programmatic and fiscal transparency requirements of the Stimulus Act.

Four delegate agency projects were selected under the Asset Development program area: Arrowhead United Way, Inland Empire Women’s Business Center, Time for Change Foundation and Hearts and Lives. In addition, eleven projects were selected for the Youth Training program area: Cal State University San Bernardino Youth Employment Service, Center for Employment

Inland Counties Health Systems Agency-Youth

1737 Atlanta Ave Suite H5
Riverside, CA 92507
951-697-6565

Adelanto Community Toolbox Distribution

This project provided a food distribution center in Adelanto to serve a community hard hit by the economic downturn.

CSBG ARRA Funding: \$73,563

Jobs Created/Retained At Agency: 2

Six thousand one hundred fourteen (6,114) households received emergency food assistance, and a total of 49,861 food bags were issued.

High Desert Domestic Violence Program

249 East Randall Ave.
Rialto, CA 92376
909-875-4891

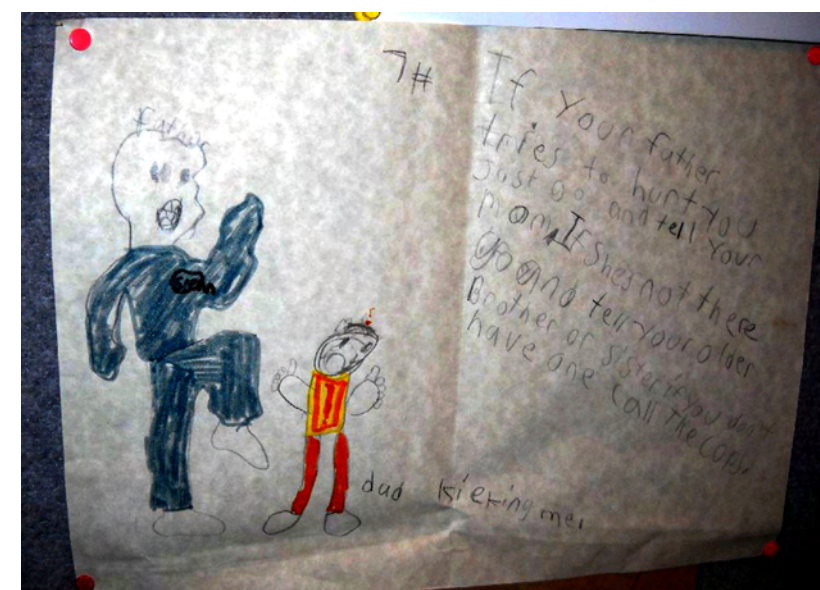
Food Network Expansion

This project provided emergency food baskets to low-income victims of domestic violence in the Victorville area.

CSBG ARRA Funding: \$57,000

Jobs Created/Retained At Agency: 1

Four thousand six hundred (4,600) food baskets were distributed to needy families in the community.



House of Prayer Gospel Outreach Ministries

755 E. Foothill Bl Suites C&D
Rialto, CA 92376
909-874-4810

Food Network Expansion, Rialto

This project developed linkages between low-income urban youth, clients navigating the social services system, service providers, community members and the food network. Project used food distributions and seasonal hot meal programs to provide emergency food assistance to clients in need.

CSBG ARRA Funding: \$90,000
Jobs Created/Retained At Agency: 2

One thousand ninety-six (1,096) individuals received a variety of services that included food, clothing, and transportation. Service counts included 955 food boxes, 9,444 hot meals, and 3,660 units of clothing.

Greater Faith Bible Church

249 East Randall Ave.
Rialto, CA 92376
909-875-4891

Community Garden and Food Network Expansion

This project distributed emergency food baskets to qualified low-income residents. Additionally, the project launched a community garden where residents are growing fruits and vegetables.

CSBG ARRA Funding: \$64,420
Jobs Created/Retained At Agency: 8

Thirty-eight (38) low-income individual or families registered for and operated the 10' x 20' plots. One thousand eight hundred fifty (1,850) low-income individuals and families were served during weekly food distributions.



Training, Young Visionaries Youth Leadership, Priscilla's Helping Hands, Youth Action Project, Cal State University San Bernardino Foundation Re-entry Job Development, PAL Center, Black Voice Foundation, Inland Counties Health Systems Agency, Desert Manna Ministries, and Life Changing Mentor Program. Finally, seven projects were selected for the Food Network program area: Catholic Charities of San Bernardino and Riverside, Desert Manna Ministries, House of Prayer Gospel Outreach Ministries, Greater Faith Grace Bible Church, Inland Counties Health Systems Agency, High Desert Domestic Violence Program, and Westside Community Services Center.

Delegate Agency projects operated from December 1, 2009 to September 30, 2010, and agencies reported progress on a monthly basis. Agencies were subjected to official monitoring visits twice during the project year. The first monitoring visit occurred in the March-April timeframe and focused on finance and record-keeping capabilities of the agencies. The final monitoring visit occurred in the July-August timeframe, and reviewed programmatic as well as fiscal operations as the contract period neared its conclusion.

CAPSBC also enhanced its organizational capacity to deliver expanded services, by adding staff members in the Family Development Department, The Food Bank, Administration, Operations and the Finance Department. By adding staff in Family Development, CAPSBC services were able to be offered to clients in community locations that served to reduce the travel burden for many residents who often must travel long distances to access CAPSBC services. Family Development Specialists assisted clients at locations in the Morongo Basin, Mountain Communities, High Desert and in the West End of the county. The added Food Bank staff made it possible to support a new initiative, the Kidz Fuel Back Pack Project as well as increase the number of Food Pantries that could receive and redistribute food as part of the San Bernardino County Food Network.

A project capsule which describes program goals and outcomes for each CAPSBC and Delegate Agency project is included in the pages that follow.



Emergency Services

This project assisted low-income households facing a variety of emergencies, ranging from rental, mortgage and temporary shelter to food and transportation assistance. Staff was stationed at several locations in the community to reduce the travel burden for residents seeking assistance.

571.....Clients Received Rent or Mortgage Assistance

64.....Clients Received Car or Home Repair and Medical Care

377.....Clients Received Temporary Shelter Via Motel Vouchers

1,631...Clients Received Transportation Assistance

955.....Clients Received Clothing

Food Network Expansion

This project expanded the number of food pantries and soup kitchens in the San Bernardino County Food Network. Food pantries and soup kitchens that had previously applied and met the criteria for membership in the network had been on a waiting list, and the Stimulus Funding provided the opportunity to enhance the network.

Services Added to the San Bernardino County Food Network with CSBG/ARRA funds:

34....Pantries Serving.....22,382 Households

13....Soup Kitchens Serving....29,604 Meals



Catholic Charities of San Bernardino & Riverside

1450 North D Street
San Bernardino, CA 92405
909-388-1239

Food Network Expansion, San Bernardino, Ontario & Apple Valley

This project expanded Catholic Charities service currently offered in the Life Skills Workshop. Following each of eight (8) workshops, each adult participant received a \$50 food voucher. The project was implemented in San Bernardino, Ontario and Apple Valley.

CSBG ARRA Funding: \$70,000
Jobs Created/Retained At Agency: 5

678 clients attended "Life Skill Classes" and received grocery gift cards in \$25 denominations and grocery vouchers of varying amounts.

Desert Manna Ministries - Food

209 North First Street
Barstow, CA 92311
760-256-7797

Barstow Food Network Expansion

The project expanded the food distribution program of Desert Manna Ministries.

CSBG ARRA Funding: \$57,742
Jobs Created/Retained At Agency: 2

Five hundred sixty (560) clients received food boxes, and 48,863 meals were served during the project year.



Inland Counties Health Systems Agency - Youth

1737 Atlanta Ave Suite H5
Riverside, CA 92507
951-697-6565

Community Tool Box Youth Employment Preparation Program

This project is a 14-session program that utilized a curriculum created by Advocates for Youth to provide youth with job readiness skills and help them develop healthy attitudes about themselves and others with whom they interact.

CSBG ARRA Funding: \$39,353

Jobs Created/Retained At Agency: 3

Ninety-nine (99) youth enrolled into the program. Forty (40) youth completed 60 hour of training, and ten (10) have found jobs.



Desert Manna Ministries - Youth

209 North First Street
Barstow, CA 92311
760-256-7797

Thrift Store

This project provided employment opportunities to Barstow area young single mothers, low-income youth and developmentally disabled youth in a Thrift Store. Employment skills included retail sales and building maintenance.

CSBG ARRA Funding: \$60,000

Jobs Created/Retained At Agency: 3

Twenty-two (22) youth received training in retail sales and property maintenance. One youth was hired full time to work in the Thrift Store.



Kidz Fuel Back Pack Project

This project, operated by CAPSBC in collaboration with local non-profit agencies and four school districts throughout the county, provided weekend snack packs to school children who qualify for free and reduced-price lunch.

1,095 Students Receive a Two-Day Supply of Nutritious Snacks each Friday During the School Year.



Asset Development Program

This project introduced an array of Asset Development offerings, including the Assets for Independence/ Individual Development Accounts program, the Earned Income Tax Credit program and the Volunteer Income Tax Assistance program, to residents throughout the county.

6,699 tax returns were e-filed at 33 sites during the 2010 tax season resulting in \$5,949,115 in federal refunds to low-income residents of San Bernardino County, including \$1,576,077 in Earned Income Tax Credit (EITC).



Arrowhead United Way

646 North Arrowhead Ave.
San Bernardino, CA 92402
909-884-9441

Financial Literacy Program

This project assisted low-income households to increase their financial assets through a financial literacy program called “Money Works.” AUW used connections with employers from industry sectors including trucking, warehouse, retail and service sectors to identify low wage earners to qualify for “Money Works.”

CSBG ARRA Funding: \$60,000

Jobs Created/Retained At Agency: 2

232 participants attended educational courses on the topics of Money Management, Banking 101, and Credit Repair.

Inland Empire Womens Business Center

202 E. Airport Drive Suite 155
San Bernardino, CA 92408
909-890-1242

Small Business Expansion Project

This project delivered focused support to low income entrepreneurs in order to promote the growth of existing small business and promote jobs. Services include sales training, sales consultant placement and business expansion training. Businesses received a thorough assessment of its greatest area of need, and the training to improve business performance.

CSBG ARRA Funding: \$59,100

Jobs Created/Retained At Agency: 2

30 participants enrolled in the program. Ultimately these businesses were able to create a total of 28 new jobs. Eight (8) businesses reported increased sales compared to the same period last year as a result of the program and six (6) businesses reported decreased monthly expenses as a result of the program.



PAL Center

2450 Blake Street
San Bernardino, CA 92407
909-887-7002

Lift Up a Youth Building & Construction Skills Training

This project provided building and construction trade training for unemployed youth in partnership with the San Bernardino Building and Construction Trades Council and the Green Valley Initiative.

CSBG ARRA Funding: \$76,128

Jobs Created/Retained At Agency: 3

Eight (8) clients gained unsubsidized employment in construction trades.

Black Voice Foundation

1590 N. Waterman Ave.
San Bernardino, CA 92404
909-888-5040

Opportunity Of A Lifetime Program

This project is an education, skills enhancement and “success” training program that teaches professional and career development, basic workplace skills, micro-enterprise development and entry-level job placement opportunities.

CSBG ARRA Funding: \$59,200

Jobs Created/Retained At Agency: 2

Twenty-five (25) program participants increased their employability through a series of webinars and class instruction. Three (3) participants obtained and maintained a job for 90 days, and two (2) participants who were unemployed found a job.

Youth Action Project

600 North Arrowhead Ave. Suite 300
San Bernardino, CA 92410
909-888-7881

Work Readiness Program

This project expanded the Work Readiness Program to prepare youth for work and provide for internships with local high schools to tutor and prepare high school students to pass the California High School Exit Exam.

CSBG ARRA Funding: \$59,932
Jobs Created/Retained At Agency: 3

Twenty-five (25) students obtained skills and competencies required for employment, and three (3) participants were employed and increased their income.



California State University San Bernardino Foundation

5500 University Parkway
San Bernardino, CA 92407
909-537-5654

Re-entry Job Development

This project worked in conjunction with the San Bernardino Day Reporting Center to identify parolees in need of employment assistance. Clients were referred to the Jobs Development Coordinator, who assisted the job seeker in removing barriers to employment and worked with local workforce development agencies to identify felon-friendly employers.

CSBG ARRA Funding: \$59,422
Jobs Created/Retained At Agency: 3

Thirteen (13) clients were able to secure employment in a weak economy. Several clients enrolled in various vocational institutions in the county, and a Day Reporting Center was established in San Bernardino.

Time for Change Foundation

P.O. Box 5753
San Bernardino, CA 92412
909-886-2994

Financial Education Program

This project implemented three learning modules to help clients demonstrate the ability to complete and maintain a budget for over 90 days, open an Individual Development Account or other savings account and ensure clients receive a free copy of their credit report. The learning modules are: 1) Money Matters; 2) Credit Matters; 3) the Home Buying Workshop.

CSBG ARRA Funding: \$52,249
Jobs Created/Retained At Agency: 3
Seventy-four (74) participants enrolled in the program. Forty-four (44) participants obtained a free copy of their credit report, created and maintained a budget for more than 90 days. Thirty-two (32) clients opened a savings account at a financial institution.



Hearts and Lives

27315 North Bay Road
Blue Jay, CA 92317
909-337-9922

Financial Literacy Program

This project implemented the FDIC MoneySmart Adult Financial Education curriculum into the existing Life Skills program. The MoneySmart curriculum is appropriate for low-income audiences and those with low reading levels, and will give clients additional support in financial literacy skills and training to maximize their ability to maintain and sustain self-sufficiency.

CSBG ARRA Funding: \$37,529
Jobs Created/Retained At Agency: 3

Forty (40) clients enrolled in the Money Smart program, participating in Credit Management classes that were conducted in partnership with Union Bank.



California State University San Bernardino Foundation

5500 University Parkway
San Bernardino, CA 92407
909-537-7438

Youth Employment and Services (YES)

This project recruited students to participate in career education modules on resume development, job search techniques, interviewing, maximizing an internship experience and a special network opportunity with CSUSB Alumni.

CSBG ARRA Funding: \$60,000

Jobs Created/Retained At Agency: 4

Twenty five (25) students were served by the ARRA Grant; 40 community-based internship placement sites were recruited; and 35 site supervisors trained. Six interns received offers of permanent employment.



Center for Employment Training

1430 Cooley Ct.
San Bernardino, CA 92408
909-478-3818

Youth Occupational Skills Training

This project provided comprehensive, job-specific employment skills to out-of-school youth in the occupational areas of Welding, HVAC Maintenance/Repair, Machine Tool Operator, and Accounting Clerk. Participants enrolled in a curriculum that included job readiness/leadership training, supportive services, occupational training, employment services, job placement and retention/follow up services.

CSBG ARRA Funding: \$59,996

Jobs Created/Retained At Agency: 1

Seventeen (17) of 21 clients projected to obtain employment through training and job placement services were able to obtain the skills and competencies to achieve the goal of securing employment.

Young Visionaries Youth Leadership

1616 North D Street
San Bernardino, CA 92405
909-881-3382

Youth Job Focus

This project employed a wraparound/intensive case management model that resulted in a unique set of community services and natural supports that are individualized for the client. It was designed to prepare students for immediate entry into the labor market with resume development, interviewing skills, esteem building, conflict resolution and desirable work habits and attitude.

CSBG ARRA Funding: \$60,000

Jobs Created/Retained At Agency: 5

Ninety (90) students enrolled in the Employment Development Program and were provided job readiness training to prepare them to enter the workforce. Twenty-four (24) participants are currently enrolled in post-secondary education. Eleven (11) participants were able to secure summer jobs despite the difficult economy.



Priscilla's Helping Hand

1314 E. Date Street
San Bernardino, CA 92404
909-881-2800

Pharmacy Lab Technician/Computer Information Training Program

This project identified low income youth, provided job readiness skills and program supports while the youth were enrolled in the Pharmacy Technician and Computer Information Technology programs at San Bernardino Valley College.

CSBG ARRA Funding: \$61,063

Jobs Created/Retained At Agency: 4

Five (5) students are on track to complete the Pharmacy Tech Program and five (5) students are on track to complete the CIT Program and qualify for industry certification exams.